

# Transfer College Credits to Kaua'i Community College

## POST-SECONDARY SCHOOL TRANSCRIPTS

Official transcripts must be submitted directly from your college or university to Kaua'i Community College. You are required to submit transcripts from each post-secondary institution you have attended (excluding any University of Hawai'i System institution). Unofficial, faxed, hand-carried, or student copies of academic documents can be used for academic advising and placement only. Official transcripts are required to receive an official transfer credit evaluation.

Mail all transcripts to the following address:

Kauai Community College  
Admissions and Records Office  
3-1901 Kaumuali'i Highway  
Līhu'e, Hawai'i 96766

Or

Email your official scripts to: [arkauai@hawaii.edu](mailto:arkauai@hawaii.edu)

After official acceptance to the college, you may submit a [Transfer Credit Evaluation Form](#) to have your transcripts reviewed for transfer credit. Credits will be reviewed to fulfill the program requirements for the major you select at Kauai CC.

You may be exempt from submitting transcripts if you are applying as an unclassified (non-degree seeking) student, and you do not plan to enroll in English or math courses or in courses with English or math prerequisites.

Veterans using educational benefits and eligible beneficiaries are required to provide transcripts of previous institutions and educational training. All transcripts are evaluated and credit will be granted based on the student's current program of study.

KCC uses the [UH Course Transfer Database](#) website as a guide to evaluate general education credits.

## Admissions and Records

Location: One Stop Center, 1st Floor  
Phone: (808) 245-8225  
Email: [arkauai@hawaii.edu](mailto:arkauai@hawaii.edu)