

ACC 255 : Using Excel® in Accounting

Credits: 3

Class Hours: 3 lecture

Prerequisites: "C" or higher or concurrent enrollment in either ACC 124 or ACC 201; or approval of instructor.

Description: This course provides hands-on training in the use of spreadsheets on computers to solve accounting problems. It applies previously acquired accounting skills and knowledge and emphasizes financial and managerial accounting. Additionally, students will develop the ability to use a numeric keypad to perform business computations.

Semester Offered: Fall, Spring

Course Student Learning Outcomes (CSLOs):

1. Compile financial data utilizing an electronic spreadsheet, and generate accurate and relevant output.
2. Analyze accounting problems and use the results to propose recommendations for improvement.
3. Demonstrate speed and accuracy on numeric keypad.