



# Hospitality and Tourism: Certificate of Achievement (Hospitality Management)

## Fall (Semester 1)

| Course   | Course Title/Category                   | Credits |
|----------|---|---------|
| HOST 100 | Career and Customer Service Skills      | 3       |
| HOST 101 | Introduction to Hospitality and Tourism | 3       |
|          | Communication: A.A.S. Core Options      | 3       |

## Spring (Semester 2)

| Course   | Course Title/Category                   | Credits |
|----------|---|---------|
| HOST 150 | Housekeeping Operations                 | 3       |
| ICS 101  | Digital Tools for the Information World | 3       |
| SP 151   | Personal and Public Speaking            | 3       |

1. ICS 101: This course fulfills the Computer/Technology category.
2. SP 151: This course fulfills the Oral Communication category.

## Fall (Semester 3)

| Course   | Course Title/Category   | Credits   |
|----------|-------------------------|-----------|
| HOST 152 | Front Office Operations | 3         |
| HOST 280 | Hospitality Management  | 3         |
|          | <b>Total credits:</b>   | <b>24</b> |

## Category Descriptions

### Communication: A.A.S. Core Options

Credits required for category: 3

Refer to the "General Education/Skills Core Options Course List" under the "Programs (Certificates and Degrees)" section of the catalog for a list of courses that will fulfill this category.