

# Management (MGT)

## Management (MGT) Classes

### MGT 120 : Principles of Management

**Credits:** 3

**Class Hours:** 3 lecture

**Description:** This course introduces the functions of management from an organizational viewpoint: planning, organizing, directing, and controlling. Contemporary studies that relate to communication, motivation, leadership styles, and decision making will be included.

**Semester Offered:** Fall, Spring

**Course Student Learning Outcomes (CSLOs):**

1. Demonstrate the application of basic managerial principles as they apply to situations encountered in business, such as planning, organizing, communicating, coordinating, and leading.
2. Summarize the planning process and organizational goals of strategic management.
3. Demonstrate effective and efficient communication skills.

### MGT 122 : Human Relations in Management

**Credits:** 3

**Class Hours:** 3 lecture

**Recommended:** SP 151.

**Description:** This course gives students an opportunity to understand and utilize human relations concepts as they apply to the business environment. Areas included are morale, personal efficiency, leadership, personality, motivation, and communication.

**Semester Offered:** Fall, Spring

**Course Student Learning Outcomes (CSLOs):**

1. Apply basic human relations principles to improve organizational effectiveness.
2. Apply an understanding of complex human relations concepts and issues to decision making.
3. Work collaboratively in a group setting to solve basic organizational problems while utilizing effective interpersonal and managerial practices.

### MGT 124 : Human Resource Management

**Credits:** 3

**Class Hours:** 3 lecture

**Description:** This course is an introduction to the principles, organizations, and techniques of personnel administration including procurement and placement, improvement of performance, management and labor relations, remuneration and security, and other services provided to the firm by the personnel section. This course is designed to give students an operational knowledge of the activities involved in personnel management relations with regard to their future roles in business.

**Semester Offered:** Fall

**Course Student Learning Outcomes (CSLOs):**

1. Demonstrate basic human resource principles as they apply to situations encountered in business.
2. Describe communication, leadership, and motivational strategies.
3. Describe how successful human resource management creates organizational efficiency, effectiveness, and productivity.